**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 17 April 2024, 7.00pm – 20240417**

**Present:** Cllrs K Hartley, T Hunter, W Blomefield, R Sale, J Warne, J Hart, G Saul, A Beaney and A Wilson

1 member of the public and 1 member of The Green Party

**Absent:** Cllr A Unwin

**Clerk**: Gemma Tindsley

1. **Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
Cllr A Unwin

**3 To approve and sign minutes of meeting on 20 March 2024**The minutes of the meeting on 20 March 2024 were approved and signed.

**4 To receive declarations of interest from members**None.

**5** **Public participation**

 None.

**6 To receive reports from WODC and OCC councillors.**

 OCC - Budget remains – it has not moved any further.

 Complaint from resident – potholes have been badly filled in. It was noted that some had now been repaired.

 A resident asked what the criteria was for closing a road – the recent road closure signs seemed to be excessive. Cllr Saul will ask what the criteria is. The OCC have also complained about the excessive signage.

WODC - 5-year land supply has now come to an end – Kingham should be protected as it is in an AONB.

 Election is on 2nd May.

Highways Officer met with Cllr Wilson – they went around the village and noted the potholes, especially the ones along Daylesford road. These are hopefully going to be treated with some urgency.

**7 To receive and comment on Clerk’s report.**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

**8 Business**

1. **To discuss the weed control matting for the Lengthsperson.**

The Cllrs suggested replanting with Bluebells, Lily of the Valley etc instead. They are unconvinced that weed control matting is going to properly remedy the situation.

**Action:** Clerk to ask that the Lengthsperson order some suitable plants and the Parish Council will reimburse. Clerk also to email the Lengthsperson to ask that they prioritise the area between New Road and the Church next.

1. **To discuss the “Step Out” event on Saturday 20th April**

Parish Council offered to fund the teas/coffees/cakes for this event.

1. **Planning**
2. **24/00720/HHD| Demolition of existing garage and rear extension. Erection of a replacement garage with living space above and link to dwelling and erection of a single storey rear extension| Top End Chapel Lane Kingham**

**Comments in by: 25th April 2024**

This application already had initial planning permission, however the applicants have now gone back to ask for permission to widen the rear extension by a couple of feet.

**Action:** Cllr to draft a letter to state that the Parish Council have no observations, however would like the following conditions met: - that the additional accommodation is ancillary to the main building and that the garage is used only for garaging and for no other purpose.

**10** **Finance**

**a. To approve current expenditure and sign cheques**The following payments this month were approved for BACs transfer/debit payment via email and in person:

IONOS £21.88

 Oxfordshire Association of Local Councils £168.00

 Amazon £7.98

 West Oxfordshire District Council £250.00

 TreeTech £570.00

 IONOS £3.00

 Gill & Co £3.80

 HP Instant £9.99

 WH Smith £12.98

 Kingham Gardening Services £565.00

 Pw Brown Ltd £943.20

 Co-operative £11.91

 Gemma Tindsley – Clerk Expenses £21.12

 Amazon £18.98

 ITS £71.97

1. **Monies received**

Ubico £16.87

**c. Bank account update**

Parish Council current account balance as of 31st March 2024 - £40,213.98

1. **To approve budget update**

Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

 Updates circulated to Council were approved.

1. **To receive items for information only and for next agenda**

The Chairman thanked both Cllr Warne and Cllr Blomefield for their service on the Parish Council, it is very much appreciated, and the Parish Council were sad to see them go.

A resident noted that the pathway between Trigmoor Wood and The Mill was becoming overgrown – it is dangerous for pedestrians walking along the footpath.

**Action:** Clerk to contact the Clerk in Churchill as this falls under their jurisdiction.

**Next meeting**Wednesday 15 May 2024 at 7.00 pm.

**Meeting closed at 07.35pm**