**Council members are hereby summoned to attend the Parish Council Meeting on Wednesday 15th May 2024, at 7.00 pm at Kingham Village Hall. Please inform the Clerk if you are unable to attend.**

**Gemma Tindsley – Parish Clerk, 15 May 2024**

**AGENDA**

1. Welcome by the Chairman
2. Election of Chairman of the Council
3. Acceptance of Office of Chairman
4. Election of Vice-Chairman of the Council
5. Receive apologies for absence
6. Receive declarations of interest from members
7. Approve and sign minutes of previous meeting
8. Creation of committees and sub-committees required, including appointment of members to serve
9. Agreement of committee and sub-committee terms of reference
10. Review and adoption of Standing Orders
11. To fix the dates and times of ordinary meetings of the Council and Committees for the ensuing year, and the next Annual Council Meeting
12. To agree and sign the Annual Governance Statement for the year ending 31 March 2024
13. To approve and sign the Accounting Statements for the year ending 31 March 2024
14. To set the date for the commencement of the Exercise of Public Rights
15. Public participation – please make it known to the Council if you wish to comment on any of the ‘Business’ item points
16. To receive reports from WODC and OCC Councillors
17. To receive and comment on Clerk’s Report
18. Business
19. To discuss the lease paperwork with Kingham All Blacks
20. To discuss the defibrillator cabinet
21. To discuss the Council mowing and state of the Playing Field park
22. To consider observing ‘No Mow May’
23. To discuss Lenthsperson work
24. Planning
25. 24/00866/HHD| Removal of the detached garage. Erection of a detached annexe building and construction of a new boundary garden wall| Judges Cottage Church Street Kingham

Comments in by: 23rd May 2024

1. 24/00882/HHD | Erection of an out building to provide machinery and garden storage| Kingham Hill House Kingham Hill Kingham

Comments in by: 23rd May 2024

**10** Finance

a. To approve current expenditure and sign cheques

b. Monies received

c. Current account balance

d. To approve budget update

e. To approve finance update

f. To approve bank reconciliation

**11** To receive items for information only and for next agenda.

Next meeting – Wednesday 19th June 2024, 7.00 pm