**Council members are hereby summoned to attend the Parish Council Meeting on Wednesday 19th June 2024, at 7.00 pm at Kingham Village Hall. Please inform the Clerk if you are unable to attend.**

**Gemma Tindsley – Parish Clerk, 19 June 2024**

**AGENDA**

**1** Welcome by the Chairman

**2** To receive apologies for absence

**3** To approve and sign minutes of meeting on 15 May 2024

**4** To receive declarations of interest

**5** Public participation – please make it known to the Council if you wish to comment on any of the ‘Business’ item points

**6** To receive reports from WODC and OCC Councillors

**7** To receive and comment on Clerk’s Report

1. Business
2. To discuss the potential candidates for the position of the Clerk
3. To consider the purchase of picnic benches for the Playing Field
4. To discuss the Play Area Inspections and the maintenance work that needs to be carried out
5. To discuss getting the hedge trimmed on Cozens Lane
6. To consider donating the charity ‘Clean Slate’ – a domestic abuse crisis affecting women and children in Oxfordshire
7. To discuss the Lengthsperson’s work and next steps – 3 month period has come to an end
8. Planning
9. 24/01442/HHD | Erection of single-storey rear extension, proposed canopy to front door and external alterations to rear elevation | Little Window Cottage 2 Blacksmiths Court Kingham

Comments in by: 28th June 2024

**10** Finance

a. To approve current expenditure and sign cheques

b. Monies received

c. Current account balance

d. To approve budget update

e. To approve finance update

f. To approve bank reconciliation

**11** To receive items for information only and for next agenda.

Next meeting – Wednesday 17th July 2024, 7.00 pm